



# Plymouth Township

## Traffic Calming Inquiry Form

- *Implementation Request* -

We appreciate our residents and thank you for your ongoing commitment to making Plymouth Township a safe and welcoming community. One growing concern we've heard from many of you involves quality-of-life traffic issues in our neighborhoods and surrounding roads.

To help address these concerns, the Township has established a **Traffic Calming Policy**, which provides a formal process for residents to request traffic studies and potential solutions. Here's how it works:

### 1. **Initiate a Request**

A resident completes a *Traffic Calming Inquiry Form - Implementation Request* to request a traffic study for a specific street and concern.

### 2. **Gather Community Support**

After meeting with the Township, the applicant must collect signatures from at least **70% of Specifically Affected Property Owners**—those who live directly along the impacted roadway and would be affected by any proposed changes. Only these property owners may vote on the final traffic calming plan.

### 3. **Addressing Broader Impacts**

If proposed traffic changes could shift the issue to nearby streets, the Township will identify a broader **Affected Area**, which includes **Generally Affected Property Owners**. In such cases, the applicant must also collect signatures from at least **70% of these residents** to demonstrate widespread support for moving forward.

### 4. **Conduct a Traffic Study**

The Plymouth Township Police Department (PTPD) will conduct a traffic study using existing and/or newly collected data to evaluate the concern.

### 5. **Review Findings**

The PTPD will summarize its findings and submit them to the Public Works Director, who will then provide recommendations to the Township Manager and Council.

### 6. **Council Review and Recommendations**

If the data confirms a valid concern, the Township Council will consult with the traffic engineer, PTPD, and Public Works Department to explore solutions. The applicant will be kept informed of the findings and any proposed recommendations.

### 7. **Next Steps for Implementation**

If the proposed solution involves physical traffic calming measures or other significant changes, the Township will work with the applicant on the next steps, which could include a petition process for final approval and installation.



# PLYMOUTH TOWNSHIP

## Traffic Calming Application

### Implementation Request

FOR INTERNAL USE ONLY

Application #: 1 - 2 0 [ ] [ ] - [ ] [ ] [ ] [ ]

Date Received: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

#### SECTION I : APPLICANT INFORMATION

Primary Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_ Email: \_\_\_\_\_

I am the legal property owner *(Requests must be submitted by property owners. Renters may contact their landlord to initiate a request.)*

#### SECTION II : TRAFFIC CONCERNS

Street(s) Affected (To include cross streets and/or specific blocks):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Specific Concerns:  Speeding     STOP Sign/Traffic Signal     Pedestrian Safety     Cyclist Safety

Other (Please Specify): \_\_\_\_\_

Describe the reason for implementation request:

#### SECTION III : ACKNOWLEDGEMENTS

- I understand that the Township will determine the 'Generally Affected' and 'Specifically Affected' areas.
- I understand that a traffic study or review will only be performed after petition requirements are met.
- I understand that implementation is dependent on funding availability and prioritization.
- I understand that this request does not guarantee immediate action.
- I understand that 'Non-Township Roads', 'Primary Access Routes for Emergency Services', and 'Public Transportation Routes' may not be eligible for some Traffic Calming Features.

SIGNATURE: \_\_\_\_\_  
*Signature* *Printed Name* *Date*

#### SECTION IV : SUBMIT APPLICATION & NEXT STEPS

Please return completed application to:

**TrafficCalming@PlymouthTownship.org**

- OR -

Plymouth Township Public Works Director  
700 Belvoir Road, Plymouth Meeting, PA 19462

A representative from the Township will contact the applicant to schedule an initial meeting to review preliminary findings, determine Specifically and Generally Affected Property owners, and discuss next steps.

For help or questions, please call 610.233.0566