
Protected Information

805.1 PURPOSE AND SCOPE

The purpose of this policy is to provide guidelines for the access, transmission, release and security of protected information by members of the Plymouth Township Police Department. This policy addresses the protected information that is used in the day-to-day operation of the Department and not the public records information covered in the Records Maintenance and Release Policy.

805.1.1 DEFINITIONS

Definitions related to this policy include:

Protected information - Any information or data that is collected, stored or accessed by members of the Plymouth Township Police Department and is subject to any access or release restrictions imposed by law, regulation, order or use agreement. This includes all information contained in federal, state or local law enforcement databases that is not accessible to the public and is specifically defined in the Criminal History Record Information Act (18 Pa.C.S. 9106) as protected information. Protected information includes intelligence information, investigative information, and treatment information.

Criminal history record information - Information collected by criminal justice agencies concerning individuals, and arising from the initiation of criminal proceeding, consisting of identifiable descriptions, dates and notations of arrests, indictments, informations or other formal criminal charges and any dispositions arising therefrom. The term does not include intelligence information, investigative information or treatment information, including medical or psychological information, or information and records specified in section 9104 relating to scope (18 Pa.C.S. 9102, 9104).

805.2 POLICY

Members of the Plymouth Township Police Department will adhere to all applicable laws, orders, regulations, use agreements and training related to the access, use, dissemination and release of protected information.